

STAMFORD JOINT FIRE DISTRICT

Minutes

May 14, 2024

The regular monthly meeting of the Board of Commissioners of the Stamford Joint Fire District was called to order at 7:05p.m. by Chairman Tim Powell.

Present were:

Tim Powell	x	Andrea Donaghy	x	Stamford Fire Chief Don VanEtten	
Lucy Chichester	x	Dusty King	x	1 st Assistant Fire Chief AJ Vamosy	
Ellen Kennedy	x	Peter Pioppo		2 nd Assistant Fire Chief Joe Hornbeck	x
		Bill Sharick	x	Stamford EMS Captain George Curbelo	x

The Pledge of Allegiance was recited.

The Minutes from the April meeting were read and approved – 1st motion by Bill, 2nd motion by Dusty – none opposed.

Presentation of Bills

<u>Vendor</u>	<u>Amount</u>
Amazon	\$ 89.40
AT&T Mobility	\$ 229.38
Bound Tree	\$ 155.82
Country Home Security	\$ 3,399.50
Douglas Cole	\$ 83.75
Har-Rob Fire Apparatus	\$ 434.00
Har-Rob Fire Apparatus	\$ 192.00
KJBL Electronics	\$ 650.00
Live Action Safety	\$ 955.38
Margaretville Telephone	\$ 51.40
NAPA	\$ 306.93
NCOC	\$ 72.00
NYSEG	\$ 893.81
Ricoh	\$ 40.92
SFD	\$ 103.40
Stryker	\$ 1,900.00
Superior Plus Propane	\$ 448.62
Waste Recovery Enterprises	\$ 28.00
Wells Fargo (Ricoh)	\$ 58.00
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WEX Bank	\$ 710.43
	<u>\$ 10,860.74</u>

Several months ago the Commissioners discussed holding back payment to Gall's until February 2024 due to issues with uniform order. Discussion that items continue to arrive, some are correct, other items are not. Payment not approved yet (\$4,170.98) – discuss again at the June meeting. Chief VanEtten and AJ had met with Galls representative in March – waiting to see if all is straightened out.

Approval of bills as presented – 1st motion by Dusty, 2nd motion by Andrea – none opposed.

Treasurer's Report - Bank account balances as of 5/1/2024:

Wayne Bank Accounts

Checking Account	\$	66.38
Apparatus Reserve Savings	\$	1,207.24
Apparatus Reserve CD	\$	118,200.58

Bank of Greene County Accounts

Checking Account	\$	9,812.32
General fund Savings	\$	297,903.63
Apparatus Reserve Savings	\$	31,831.29
Repair Reserve Savings	\$	17,260.67

The Commissioners reviewed and signed the check book log.

Privilege of the Floor

None at this time.

Reports / Requests from Fire Department Chiefs

- Joe –
 - Nothing to report on the fire side. No new members or purchases.
- George –
 - Noted the Stryker contract for Lifepack has been received – has been signed and submitted. Unit will be serviced/tested soon.
 - Blood glucose tester has been ordered and is enroute.
 - George noted he will be speaking with the Medical Director regarding a few topics.

Old Business

- Loose steps coming up from lower parking lot – need to work on three of them.
- Discussion about purchases and try a new process using a PO. Tim shared a drafted template, shared with Commissioners and will get it fine tuned.

New Business

- Ellen thanked the Board for the flowers and fruit basket that was sent.

Commissioner Reports / Discussion

- Dusty –
 - Trying to get the lights installed outside the firehouse.
- Peter – did not attend meeting
 - 2711 – butterfly valve issue
 - 2771 – speaker needs to be installed
- Bill –
 - Noted no communications or equipment issues to report.
 - Three airpicks are OOS – trying to work with MES. The current packs are 20+ years old – hard to get parts for. In a few months, inspections are due for them. Suggest purchase eight (8) new ones – purchase one per year. Discussion only need five as we have three newer ones from Don's Dairy fire.
 - 911 signs - working along County Route 18, need to do Town of Stamford, Town of Kortright + doing repairs.

- Discussion about district boundary lines and how calls are dispatched. Bill noted he met with Steve Hood and Mark Rossley – the meeting went well. We know our boundaries and where tax dollars are being collected from. Delaware 911 will be making updates by August 2024. Bill also plans to meet with Schoharie 911 to review district boundaries within that county.
- Andrea –
 - Nothing to report – but will be working on IT matters.
- Tim –
 - For the record, SFD Chief Officers were sworn in at the April 2024 SJFD meeting.
 - Discussion about truck purchase, turn out gear, purchases, etc and that all new members need to be outfitted.
 - New door access system – no issues reported.
 - Discussion about sidewalk work being done outside the firehouse and how the state wants to handle. A few issues – concrete to asphalt transition is not going to hold up to wear and tear of vehicles and apparatus driving over it, the runoff box needs to be addressed by the state. Later in week supervisor will be present to discuss any concerns and what next steps will be for trucks and where to house them during the construction
 - Windsock at Stamford CSD garage – has not been installed. The school asked if SFD could do. Dusty will speak with his brother.

Other Business

- Dusty noted about a county EMT course that they would like to hold at Stamford station on Tuesdays and Thursdays – runs from September to January. Also noted the county would like to have a local ice rescue course in the winter.
- Tim noted there will be a CAD integration occurring for the new system in August. We will be changing from ESO to another vendor. Price would be \$995. Approved – 1st motion by Dusty, 2nd motion by Andrea – none opposed.
- It was noted that the District needs to start budgeting for a new Lifepack.

The Board of Commissioners continued discussion from last month’s meeting regarding the PPR Reserve Fund. Please see following resolution:

**STAMFORD JOINT FIRE DISTRICT
RESOLUTION
ESTABLISHMENT OF PPE RESERVE FUND
PURSUANT TO SECTION 6-d OF THE GENERAL MUNICIPAL LAW**

Whereas, the Board of Fire Commissioners of the Stamford Joint Fire District (“SJFD”) believes that it is in the best interest of the Fire District to create a PPE Reserve Fund pursuant to Section 6-d of the General Municipal Law to fund the cost of the replacement, and major repairs of PPE (repairs or purchase of the type not recurring annually or at shorter intervals).

Now, therefore, be it resolved, that pursuant to Section 6-d of the General Municipal Law, as amended, the SJFD does hereby establish a PPE Reserve Fund to finance the cost of replacement, and major repairs of PPE (repairs or purchase of the type not recurring annually or at shorter intervals).

It is further resolved that the Treasurer is hereby directed to deposit monies of this PPE Reserve Fund in a separate bank account to be known as “the Stamford Joint Fire District Section 6-d General Municipal Law PPE Reserve Fund” or combine the monies of this reserve fund with monies from other reserve funds maintained by the SJFD for investment purposes provided that separate identity of the monies for each respective fund is maintained in ledgers by the Treasurer and reported as such to the Board of Fire Commissioners, and provided that such action is based on appropriate resolution by the Board of Fire Commissioners.

It is further resolved that the moneys in such fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Fire Commissioners, or the Treasurer of the Fire District, if the Board shall delegate such duty to him or her, may invest the moneys in such

fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of such fund, and

It is further resolved that no expenditure shall be made from this fund, except upon authorization of this Board pursuant to Section 6-d of the General Municipal Law, as amended. Any such resolution of the Board to appropriate monies from the PPE Reserve Fund shall be subject to a public hearing after at least five day notice has been given pursuant to Section 6-d(2) of the General Municipal Law.

It is further resolved that in an Emergency, monies from this PPE Reserve Fund may be expended without a public hearing provided that the Board of Fire Commissioners by a resolution approved by at least a two-thirds vote determines that a public emergency has occurred which requires immediate expenditure of such funds which cannot await a public hearing. In such a case, at least one half of the expenditure shall be re-paid in the succeeding fiscal year and the balance by the end of the second succeeding fiscal year from general funds in accordance with Section 6-d(2) of the General Municipal Law.

This fund shall be supplied by amounts set aside in the annual budget or contributed from surplus monies.

The foregoing resolution was duly put to vote, and on roll call the vote was as follows:

Chairman Tim Powell – aye
Commissioner Andrea Donaghy – aye
Commissioner Dusty King – aye
Commissioner Bill Sharick – aye

Commissioner Petr Pioppo – absent from meeting

The resolution was thereupon duly adopted.

Dated: May 14, 2024

Meeting adjourned at 9:15p.m.

Respectfully,

Ellen Kennedy
District Secretary