

STAMFORD JOINT FIRE DISTRICT

Minutes

August 13, 2018

The regular monthly meeting of the Board of Commissioners of the Stamford Joint Fire District was called to order at 7:00pm by Chairman Tim Powell.

The Pledge of Allegiance was recited.

Present were: Lucy Chichester, Deidra Hill, Ellen Kennedy, Dusty King, Tim Powell, Bill Sharick, SFD Fire Chief AJ Vamosy and SFD EMS Chief Ryan Hejnal.

The Minutes from the July meeting were read and approved – 1st motion by Bill, 2nd motion by Deidra – none opposed.

Reports / Requests from Fire Department Chiefs

- Chief AJ Vamosy reported:
 - Discussion about upgrading the BBQ pits area with pavers. Justin Ziemba provided a quote of \$10,240 which includes 2-3 days prep, ten (10) days to install, the materials and labor. Discussion to think about including in next year's budget + fix the broken sidewalk areas which would be at no charge.
 - Discussion about carpeting in meeting room and that carpet tiles seem to be the best alternative. Chip Myers would do the installation and SFD would be responsible for moving the furniture. Chip's cost is \$1500 which includes the meeting room and two staircases. The carpeting job – carpet tiles, staircases + update the stairs to code would be approximately \$4554 + \$1500 labor. Let's do the carpeting now – pending we are OK on the funds – 1st motion by Bill, 2nd motion by Dusty – none opposed.
 - Discussion about update to the meeting room and how best to preserve Charlie Kopfman's hand drawn village map that is on the wall.
 - The truck room floor will be the next project which will be funded by the fire department – approximately \$1500.
- Chief Ryan Hejnal reported:
 - Need to order
 - medications from Moore Medical - \$81.80 + S/H
 - medical supplies (\$145 + S/H) + BVM (\$63.00)
 - Approval to place order – 1st motion by Deidra, 2nd motion by Dusty – none opposed.
 - Discussion about E-PCRs/fire reports – approximately \$2500. Commissioners would like for Ryan to come back next month with further details and costs.

Presentation of Bills

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	\$ 17.65
Har-Rob Fire Apparatus	\$ 1,216.91
Hartford Steam Boiler	\$ 210.00
Interstate Signs	\$ 20.00

Mama Maria's	\$	390.00
MTC	\$	111.53
MTC	\$	94.77
NAPA	\$	8.97
NYSIF	\$	2,620.83
Oneonta Garage Doors	\$	195.00
Paraco	\$	212.39
Sherman Air Service	\$	250.00
WEX Bank	\$	597.70
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		\$ 5,945.75

- Discussion on the Hartford Steam Boiler charges – hold for now. Tim will speak with Kevin Hull – we were invoiced for \$210 – thought there was no charge.
- No bills from NYSEG this month.
- Discussion about MTC break out for Lucy’s home office – will be easier for Lucy to reimburse/pay by check.

Approval of bills as presented – 1st motion by Dusty, 2nd motion by Bill – none opposed.

Discussion regarding if a bill comes in for the doors before the next meeting. Thought is to wait until the doors are installed – hold bill for September meeting.

Treasurer’s Report

Checking Account	\$	4,796.69
General Fund Account	\$	107,678.31
Apparatus Reserve	\$	26,071.93
Repair Reserve	\$	22,965.85

Refunds received:

- \$55.00 from Verizon
- \$5,501.42 from airpack insurance

Old Business

- SJFD budget workshop date needs to change – will now be Friday, August 31st at 6:30pm at Mama Maria’s. Ellen will coordinate with the restaurant.
- Chief Vamosy indicated that there is a credit for four (4) pair of boots due from Garrison and will be looking into further.
- Lucy indicated a check that has not cleared for River Valley Radio and they show us with a bill past due.
- Tim noted that anyone making purchases needs to check with Lucy first to make sure there are enough funds in the account.
- Upstairs office – need to finalize computer purchase and move forward.
- Purchasing policy – no updates.
- Heavy duty washer/dryer – hold until next year’s budget.
- Status of \$2500 invoice for Installation Dinner? Ellen will check with Patricia Powell-Wagner.

New Business

- Discussion that there is quite a bit of damage to the side parking lot from the recent road construction. Tim will speak with Joe Hornbeck and the Village.
- Discussion about status of WiFi in 2772. We had \$20/month unlimited data which was complimentary for first three months. Good to have wireless service on scene to start E-PCRs and fire reports. Deidra asked if OnStar does a special for emergency public service agencies? Invest in WiFi for 2772 – 1st motion by Bill, 2nd motion by Deidra – none opposed.
- New members to SFD:
 - Shawna Madero – emergency
 - Patrick Renner – emergency
 - Good references, department accepted them at meeting. Approve per clear background check which is in the works – 1st motion by Dusty, 2nd motion by Deidra – none opposed.
- Discussion about purchasing EZ pass for 2771 and 2772 – good idea. 1st motion by Bill, 2nd motion by Dusty – none opposed. Ellen will get with Lucy to set up account.

Commissioner Reports / Discussion

- Deidra –
 - The minutes are up to date on the website – still need call log information for fire and EMS.
 - Discussion about Deidra being able to provide stats for hits on our webpage.
 - Digital clock order – work in progress.
- Dusty –
 - Tim to follow up with Tom Ehrhart regarding entry door project.
 - Needs go ahead for lighting.
 - Women’s bathroom fan – work in progress.
 - Rear entry door has been repaired.
 - Overhead door – the four panels have been ordered - \$1,880 with installation.
 - Alex’s Enterprises out of Sharon Springs – he submitted proposal to paint firehouse - \$36,535.00. Decision to not go with him.
- Peter (Tim presented on his behalf) –
 - 2712 oil problems. Need to get to Cummins engine shop. Dusty said he would check with Jamie’s Truck Service in Oneonta – need estimate and diagnosis.
 - 2713 –
 - Dusty repaired the reel.
 - Primer issue – temporary repair as of now. Har-Rob gave pricing for repair. Approval to repair the air primer – 1st motion by Deidra, 2nd motion by Bill – none opposed.
 - Reminder that trucks need servicing in the fall – drafting and pump testing.
 - Still no word on the 2 lengths of replacement hose order (Oorah fire).
- Bill –
 - Worked with Paula Schoonmaker regarding gear for the Explorers:
 - Hoods, firefighter gloves (medium and large), vests
 - Discussion to purchase what is needed – 1st motion by Dusty, 2nd motion by Deidra – none opposed.
 - Discussion about needing pagers + batteries for new members. Ryan Hejnal will help to find some for purchase.
 - Discussion about radios and Paula Schoonmaker will need a radio for her vehicle.

- Discussion about EMS calls and responses. By October 2018, we will be at the six month mark and can determine any next steps.
- Discussion that there will be orientation on 2772 provided by Ryan Hejnal for members.
- Discussion about fire district calls and where the boundaries are for our district.
- Tim –
 - Building/department wish list reviewed.
 - Boiler contract and charges were discussed with Lucy.
 - Standby generator service and quote – assuming it's the same price – have generator serviced. 1st motion by Dusty, 2nd motion by Deidra – none opposed.

Other Business

- Discussion about air scrubbers on the truck room floor – cost is \$30,065.00. Can hang on chains or re-rod. Discussion to possibly do on a grant and also add the heavy duty washer/dryer in as well.
- Discussion about radios and what is going to be provided by county and what would the department incur for expenses.

Meeting adjourned at 9:00 p.m.

Respectfully,

Ellen Kennedy
District Secretary